

ADA Z. RIZVI

(204) 890-7880 | adazahra14@gmail.com | Welland, Niagara Falls, or St. Catharines Area
Registered Dental Assistant (Manitoba) | National Dental Assisting Examining Board (NDAEB)
Certificate# 49675

SUMMARY

Highly motivated and detail-oriented Dental Assistant with a strong clinical background and a passion for patient care. Experienced in a wide range of dental procedures, including periodontics, orthodontics, and restorative dentistry. Currently licensed as a Registered Dental Assistant in Manitoba, with equivalency application underway for the Ontario license. Seeking to leverage comprehensive dental knowledge and clinical skills to contribute to a dynamic dental practice in the Niagara region.

EXPERIENCE

Dental Assistant | Shine Dental Clinic, Winnipeg, MB *April 2024 - September 2024*

- Performed chairside assisting for a variety of dental procedures.
- Managed patient flow and prepared treatment rooms for each appointment.
- Maintained strict infection control and sterilization protocols.

Dental Assistant | DenTouch Dental Clinic, Winnipeg, MB *February 2024 - March 2024*

- Supported dentists in providing comprehensive patient care.
- Assisted with patient intake and charting using electronic health records.
- Ensured a clean and safe clinical environment.

Dental Assistant | Just 4 Kids Dental, Winnipeg, MB *January 2024 - February 2024*

- Provided specialized dental assisting for pediatric patients.
- Assisted with operatory setup and instrument management for children's procedures.
- Fostered a positive and comforting experience for young patients.

Clinical Observership | Smile Craft Dental, Winnipeg, MB *November 2023*

- Supported dentists with chairside procedures and patient management.
- Gained hands-on experience with modern technologies including CAD/CAM and the iTero Scanning machine.
- Performed operatory setup, instrument sterilization, and front desk duties.

Clinical Observership | Allora Dental, Winnipeg, MB *February 2022 - April 2022*

- Assisted with patient intake and charting, applying best practices in patient confidentiality.
- Supported the dental team by maintaining a sterile and organized clinic.
- Observed and assisted with a variety of procedures to deepen understanding of clinical workflows.

Dentist | Asad's Dental Care, Rawalpindi, Pakistan *April 2014 - April 2015*

- Performed a wide range of procedures including operative dentistry, orthodontics, and maxillofacial surgery.
- Successfully completed crown and bridge work, demonstrating meticulous attention to detail.

Dentist | Islamic International Dental College & Hospital, Islamabad, Pakistan *March 2013 - March 2014*

- Managed and performed diverse dental procedures in a hospital setting.
- Specialized in Oral Surgery, including surgical and non-surgical extractions.
- Proficient in endodontic procedures such as root canal treatments and post placements.
- Provided comprehensive prosthodontic services, including complete and partial dentures.
- Assisted with orthodontic procedures, including bonding, de-bonding, and wire adjustments.
- Administered ultrasonic scaling and polishing for periodontic care.

EDUCATION

Bachelor of Dental Surgery (BDS)

Islamic International Dental College, Islamabad, Pakistan | 2009 - 2013

PROFESSIONAL DEVELOPMENT & COURSES

- Advanced Cardiac Life Support (ACLS), Lifesavers Foundation Pakistan
- Telemedicine in Clinical Medicine, Harvard Medical School, US
- Root Canal Preparation, University of Witwatersrand, Johannesburg
- Caries Management by Risk Assessment (CAMBRA), University of California, San Francisco

PROFESSIONAL AFFILIATIONS & LICENSES

- Registered with the Manitoba Dental Association
- NDAEB Certificate# 49675
- Pakistan Medical & Dental Council, Registration# 13039-D

SKILLS

- **Clinical & Technical Skills:** Chairside Assisting, Operatory Setup, Instrument Sterilization, Infection Control, Digital Radiography, Patient Charting, Electronic Health Records (EHR), **Dentrix, Curve Dental Software, CAD/CAM, iTero Scanning**
- **Procedures:** Dental Fillings, Root Canal Treatment, Crown and Bridge, Ultrasonic Scaling, Orthodontic Procedures, Oral Surgery Assistance, Patient Screening & Diagnostics, Oral Diagnostic Techniques
- **Soft Skills:** Patient Education, Excellent Communication, Team Collaboration, Detail-Oriented, Strong Work Ethic, Problem-Solving.