

## **RIYAS MOHAMED HAZI MOHAMED**

### **Dental Assistant/ Dental Front Desk**

Peterborough, ON | 705-768-7445 | [riyasbsns@outlook.com](mailto:riyasbsns@outlook.com)

#### **PROFILE:**

Internationally trained Dental Professional with 2+ years of clinical experience and currently working part-time as a Dental Assistant at Park Street Dentistry. Certified in CPR, WHMIS, and IPAC, and pursuing HARP certification. Skilled in both patient care and administrative duties, including scheduling and patient intake. Open to part-time or full-time opportunities with availability throughout the week.

#### **EDUCATION & CERTIFICATIONS:**

- **HARP Certification** – Ontario, 2025
- **Healthcare Administration (Ongoing)** – Fleming College, Peterborough, ON, 2024–Present
- **CPR (Level C), WHMIS, IPAC** – Ontario, 2024
- **Bachelor of Dental Surgery** – Best Dental Science College, Tamil Nadu, India, 2017–2023

#### **SUMMARY OF QUALIFICATIONS:**

- Skilled in assisting with dental procedures, including root canals, extractions, restorations, and dentures
- Knowledgeable in taking dental radiographs and contributing to treatment planning
- Strong patient communication; able to explain treatment steps and post-operative care clearly
- Experience maintaining accurate patient records and ensuring smooth patient flow
- Adaptable to administrative duties: scheduling, patient intake, and office coordination
- Reliable team player with excellent organizational and interpersonal skills

#### **WORK EXPERIENCE:**

**Dental Assistant – Park Street Dentistry, Peterborough, ON** *Aug 2025 – Present (Part-time)*

- Assist dentist during clinical procedures, preparing and organizing instruments and materials
- Provide patient support, ensuring comfort and clear communication about procedures
- Maintain treatment areas, sterilize equipment, and contribute to smooth patient flow

**Dentist – Royal Pearl Hospital, Tamil Nadu, India** *Apr 2023 – Mar 2024*

- Independently performed procedures including extractions, restorations, and dentures
- Maintained accurate patient charts and provided detailed post-treatment care instructions
- Delivered patient-centered care with a focus on comfort and trust-building

**Assistant Dentist – MB2 Root Canal Centre, Tamil Nadu, India** *Feb 2022 – Feb 2023*

- Assisted in complex root canal treatments and consultations
- Took dental radiographs and supported dentists in treatment planning
- Ensured a smooth, pain-free experience for patients during procedures